

**Ajeenkya DY Patil School of Engineering, Pune.**



**A.Y. 2020-21**

# **Minutes of Meeting & Action Taken Report**

**IQAC Meeting No.1, 03/06/2020**



Dr D Y Patil Group of Institutions' Technical Campus  
**DR DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.  
**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

Form No. IQAC/22(a)

Date: 13/05/2020

**Meeting Circular**

IQAC Members are hereby informed that the academic year 2020-21 IQAC meeting No. 1 is scheduled on Friday, 03/06/2020 in conference room no. 18 at 11:00 AM.

**The agenda of the meeting is as follows:**

1. Preparation for action plan
2. Presentation of Plan of action
3. Presentation of the action plan by various cell coordinators
4. Any other agenda with the permission of the IQAC Chairperson

All IQAC Members are requested to attend the meeting and give suggestions/opinions.

**Mr. Riyaj Kazi**  
Coordinator (IQAC)

**Dr. F.B. Sayyad**  
Principal





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

IQAC/5

### Minutes of Meeting

Ref No: DYP SOE/ AY 2020-21/Meeting No.:01

Date of Meeting : 03/06/2020

Venue : Conference Room

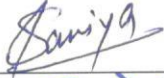



Agenda of Meeting: Plan of Action A.Y. 2020-21

Sr. No.	Points discussed	Remark
1.	Preparation for Action Plan	It has been decided to prepare Action Plan for A. Y. 2020-21 considering scope of improvement after NAAC Visit.
2.	Presentation of Plan of Action	It has been decided that IQAC Coordinator will present a plan of action in meeting for suggestions and final approval.
3.	Presentation of action plan by various cell coordinators.	It has been decided to conduct a meeting for presentation of action plan by R&D,TBI,TPO, IIIC, IPR, EDC, Alumni Cells

Following staff members have attended the meeting

Sr. No.	Name of the faculty	Sign
1	Dr. Farooq Sayyad	
2	Dr. S. M. Khairnar	
3	Dr. Sanjay Koli	
4	Dr. Pankaj Agarkar	
5	Prof. Rohit Garad	
6	Lt. Col. Sanjay Karodpati	



7	Ms. Shweta Sharma	-
8	Dr. Saniya Ansari	
9	Dr. Dillep More	
10	Dr. Niraj Jadhav	
11	Prof. Nishikant Surwade	

  
Prepared by

**Prof. Riyaj Kazi**  
**IQAC Coordinator**



  
Approved by

**Dr. Ashok Kasnale**  
**PRINCIPAL**



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**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

Form No. IQAC/6

### ACTION TAKEN REPORT

( IQAC meeting held on 03/06/2020)

1. IQAC Coordinator, Mr. Riyaj Kazi has prepared the action plan and academic calendar considering scope of improvement during the post accreditation period.
2. IQAC Coordinator has presented a plan of action in meeting for suggestions and final approval. Plan of action has been finalised and approved by Principal for the A.Y. 2020-21.
3. Aim, Objectives, Composition of various cells are revised and initiated activities of R&D, TBI, TPO, IIC, IPR, EDC, Alumni Cells

Mr. Riyaj Kazi  
IQAC Coordinator

Dr. Ashok Kasnale  
PRINCIPAL

